

Scope of Work: Camp David Kitchen storage expansion

PROJECT NO. RGM-IS-2025-17	DATE SUBMITTED
Camp David Kitchen storage expansion	24/03/2025 (dd/mm/yyyy)
PROJECT OBJECTIVES	
The project aims to expand the existing Cold room (koel ruimte), Freezer compartment (Vries ruimte) of the ground level to the southwestern side and expand the Cold room, Freezer compartment and dry room to the first level to optimize space utilization, improve operational efficiency, and enhance storage capacity for perishable goods. The installation of sandwich wall and ceiling panels for the defrost area whereby 54 square meters for the walls and 32 square meters for the ceiling. Placement of a hinge freezer door (2.30x1.20m) for the defrost area. Placement of 65 square meters of double hard baked anti-slip tiles in the dry storage area and Purchase and delivery of all materials needed for this project.	

Step 1. Project Deliverables

TASK NO.	DESCRIPTION
1	a. Excavate and prepare the foundation for the expanded storage area. b. Reinforce flooring and structural supports to accommodate the additional load on the first level c. Build the expansion of the Cold room, Freezer compartment of the ground level (horizontal expansion) to the western side. d. Build the expansion of the Freezer compartment of the ground level (horizontal expansion) to the southern side. e. Build the expansion of the Cold room, Freezer compartment and dry room to the first floor (vertical expansion) according to refrigeration systems. f. Construct stairways, lifts, or access routes for efficient material handling. g. Emergency access from the first level to the ground level through a stairway. h. Place wall and ceiling panels inside the defrost area. i. Place the hinged freezer door for the defrost area. j. Place anti-slip tiles in dry storage area.
2	Utility and Service installation for the extension area a. Extend the electrical systems and lighting.

Step 2. List of project Tasks

Work breakdown structure (WBS) attached	NO	X	YES	
Provide link, if applicable.				

TASK NO.	DESCRIPTION	FOR DELIVERABLE NO. ... ENTER TASK #
1	Carry out all construction works in line with the approved plans and drawings (Figure 1 and 2) for the horizontal and vertical expansion of the storage area.	1a, 1b, 1c, 1d, 1e, 1f
2	The storage expansion includes the following tasks: a. Expanding the western side of the ground floor by 12.68 m x 3.00m b. Expanding the Freezer compartment (ground floor) to the southern side by 29.5 m² c. Installation of an emergency stairway d. Adding a stairway and material elevator in the dry storage room to connect the ground floor with the first floor. e. Expanding the Freezer compartment to the first floor by 137.7 m² f. Expanding the Cold room to the first floor by 95.9m² g. Expanding the dry room to the first floor by 246.7 m² h. Constructing a hall on the first floor to accommodate the elevator and stairway. i. Installation of cooling units for the cool and frozen expansion area	
3	Comply with all company environmental and industry regulations.	

Step 3. Out of Scope

This project will NOT accomplish or include the following:	- The procurement or installation of shelving (racking systems), storage bins/containers - Costs associated with control and monitoring systems that track temperature, humidity, and other conditions within the storage area. - Installing fire suppression systems
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Step 4. Project outcomes

NO.	OUTCOMES
1	The completion of the storage expansion will result in the creation of a more efficient and larger storage area. This includes an expansion of the ground floor to the southwestern side, a 137.7 m ² expansion of the Freezer compartment, a 95.9 m ² expansion of the Cold room and a 246.7 m ² expansion of the dry storage on the first floor.
2	The addition of an emergency stairway along with a stairway and material elevator connecting the ground and first floor will enhance accessibility and improve operational efficiency.

Step 5. Project Constraints

PROJECT START DATE	15/03/2025 (dd/mm/yyyy)
LAUNCH / GO-LIVE DATE	
PROJECT END DATE	15/05/2025 (dd/mm/yyyy)
LIST ANY HARD DEADLINE(S)	
LIST OTHER DATES / DESCRIPTIONS OF KEY MILESTONES	2 months from the start date to completion.
FACILITIES TO BE PROVIDED BY RGM	• Lodging. • Food supply.
FACILITIES TO BE PROVIDED BY CONTRACTOR	• Insurance. • All required material for construction. • All required drawings, cost breakdown and Gantt chart. • Project supervision. • Survey during construction. • Safety procedures. • All Personal Protective Equipment. • Transportation • Dedicated H&S Officer or Supervisor
QUALITY OR PERFORMANCE CONSTRAINTS	• The Contracting Company will be measured against safety, quality, velocity, cost and people-based metrics. • Weekly progress will be monitored by the Infrastructure Services Department. • The contractor will report to the Infrastructure Services dept. • Any tasks or modifications not specified in the scope of work must receive approval from the infrastructure team before proceeding. • Safety meetings and JHA's are required.
EQUIPMENT / PERSONNEL CONSTRAINTS	• No equipment or personnel of the contractor should be used for other projects during the construction. • All equipment and personnel must meet the necessary safety and performance requirement.

REGULATORY CONSTRAINTS

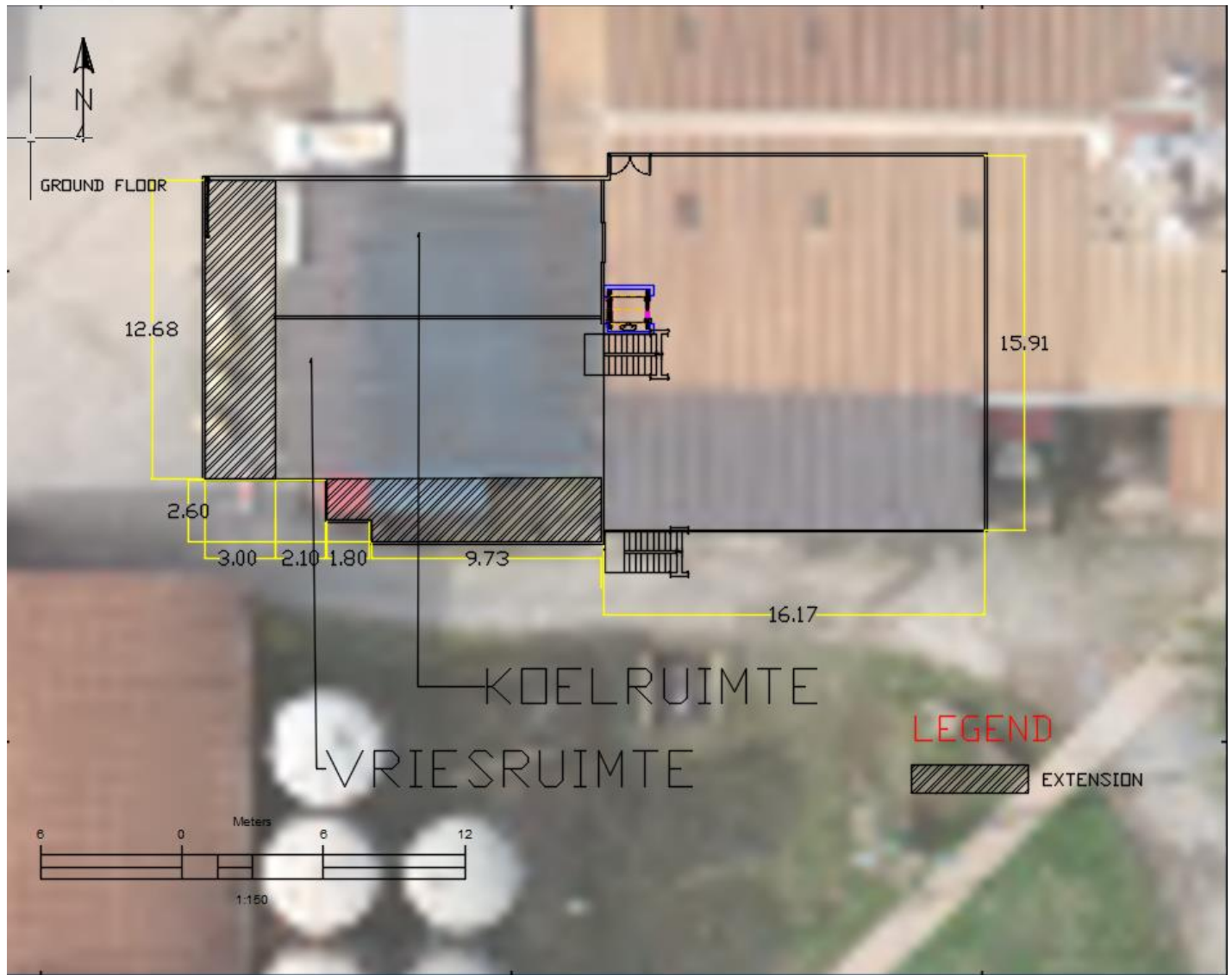
- The project must follow safety regulations, including worker protective equipment, secure scaffolding for construction and protocols for lifting and handling materials.
- This scope of work forms the basis of the agreement between the client and the contractor. Any changes or deviations from this scope must be documented and mutually agreed upon.

Figure 1. Horizontal expansion of the storage area



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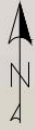
Figure 2 Vertical expansion of the storage area





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GROUND FLOOR

